# **Guide To Moving**

### Your Move, Our Experience.

arrangements, traveling, and finally settling into smooth transition into a new environment.

We look forward to working together with you and will devote all of our experience, skill, and effort to every detail of your move.

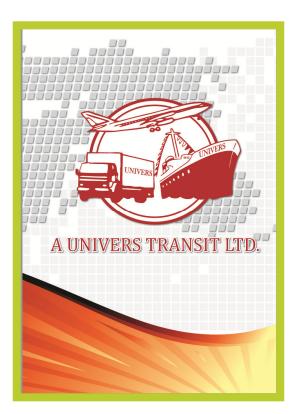
"Your expectation teamed with our expertise."

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## A Univers Transit Ltd

**International Packing & Shipping Services** 

### **Door To Door Move**

#### Move a Motion

When you move with us we offer all of the following services:

- ☑ Pre-move counseling & Survey
- ✓ Insight into customs requirements & paperwork
- ☑ Quality materials to wrap & pack items into new cartons at residence & Packing of all clothing to be shipped in wardrobe cartons
- ☑ Wrapping, padding, and loading valuables / fragile items into specially wooden crates
- ☑ Export wrapping of all furniture at residence, using superior quality paper pads and corrugated wrap
- ✓ Loading of all items into a steamship container, wooden lift-vans or IATA approved air containers
- ☑ Coordination of international routing logistics
- ☑ Transportation to the port of exit and ocean or air freight to the destination port
- ☑ Customs clearance and delivery to your destination address
- ☑ Unloading and unpacking of items at your new residence
- ☑ Removal of all related packing debris at time of delivery
- ☑ Follow-up evaluation to ensure all services were performed to your satisfaction
- ☑ Monitoring the whole process on our eTracking system

#### **Additional Services**

- Storage and Warehousing
- Maid Services
- · Installing electrical appliances.
- Unpacking and setting up of all boxes.
- Assembling of furniture.
- Insurance



## **Your Moving Schedule**

**Early** preparation and knowledge of the relocation process helps to prevent last minute surprises on the day of your move. Prior to making your travel arrangements, please notify your move Coordinator of your preferred pack dates. It is very important your preparation and participation in all aspects of the move to ensure a more efficient transition.

**The** sooner you inform us of your plans, the greater the likelihood we will be able to secure the move dates of your choice. Also, make sure your coordinator has your contact information current.

### **Protection for your goods**

We are highly effective in claims reduction and management. Although we have safeguards in place to anticipate and prevent problems, there remains a possibility that damage can occur for several reasons such as port container handling, container inspection from Customs, civil unrest or Acts of God. For this reason, transit insurance exists.

Full value replacement protection is based on the value declared on your valued inventory. You will be asked to prepare a valued inventory of all your belongings in advance of your moving day. Items not included in the inventory are not insured. Make sure you let us know if you add more things to the shipment before packing. Items of high value must be specifically noted.

Depending on their value, they may require a formal

Appraisal.

"We don't promise you the moon.... Just a perfect Move!"

# **The Univers Experience**

Our company's resources and assets center on a staff of dedicated professionals.

Every Relocation is coordinated and monitored through a state-of-the-art computer tracking system designed for us.

The resulting synergies guarantee our ability to consistently deliver customer satisfaction and excellent service.

## We are here for you

Experienced coordinators listen to your needs and concerns and take time to discuss, address and, if necessary, manage the expectations of each move.

Our dedicated staff is the day-to-day move manager. Their personal investment in and accountability for smooth, convenient moves are unparalleled.

We are available to discuss any aspect of your move

A. Univers Transit Ltd.